



**Township of Havelock-Belmont-Methuen**  
**Tenant Registration Agreement - Water & Sewer**

Utility Account Number: \_\_\_\_\_

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property Address: \_\_\_\_\_ Unit/Apt # \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

Social Insurance Number: \_\_\_\_\_

(This number will be used only if the account is sent to an outside agency for the purposes of collections.)

Tenant Deposit Payment: \$ 266.00 Residential / \$ 328.00 Commercial      Paid ☐

The tenant(s) acknowledges that it is their responsibility to keep the water/sewer account in good standing. The deposit will be returned in full when the municipality is notified that the tenant is moving out and the account is paid in full. Failure to make payment in full will result in the deposit being applied toward the account and any outstanding balance will be the responsibility of the tenant.

Signature (Tenant): \_\_\_\_\_ Date: \_\_\_\_\_

Signature (Tenant): \_\_\_\_\_ Date: \_\_\_\_\_

Signature (Municipal Representative): \_\_\_\_\_ Date: \_\_\_\_\_

Send completed form by mail, fax or email to:  
Township of Havelock-Belmont-Methuen  
PO Box 10, 1 Ottawa St. E., Havelock, ON K0L 1Z0  
Email: [bsmith@hbmtwp.ca](mailto:bsmith@hbmtwp.ca)  
Telephone: 705-778-2308 Toll Free 1-877-767-2795