



**INDEMNIFICATION AGREEMENT
FOR THE USE OF THE TOWN HALL**

THIS AGREEMENT made this _____ day of _____, 20__

BETWEEN: _____

OF THE FIRST PART,

-and-

THE CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

OF THE SECOND PART,

FOR THE INTENDED USE OF _____
FOR VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged, the undersigned, hereby agrees to indemnify and save harmless the Township from any and all actions, causes or actions, suits, debts, claims, and demands of any nature or kind whatsoever which may arise out of the use by _____ on the _____ day of _____, 20__ of municipality property situation at the corner of Oak and Mathison Street West, Havelock Ward, Havelock, Ontario and that the above party agrees to all terms and conditions as attached as Schedule "A".

Applicant Address: _____

Applicant Phone Number: _____

IN WITNESS WHEREOF the parties have set their hands and seals this _____ day of _____ 20__.

SIGNED, SEALED AND DELIVERED

Applicant

Municipal Representative



SCHEDULE "A"

HAVELOCK TOWN HALL – RULES AND REGULATIONS

- You must specify the type of function at the time of booking.
- The indemnification agreement must be signed and fee paid prior to the event.
- NO ALCOHOL permitted in the building, unless specific approval of council and in compliance of the Municipal Alcohol Policy.
- NO SMOKING permitted in the building.
- **No decorations or balloons are allowed on the ceiling or fans and helium balloons must be anchored.**
- Disposal of waste is the responsibility of the person signing the agreement.
- The building must be cleaned and left in the same condition it was found.
- Do not pull out the stairs going to the stage.
- Do not drag tables OR chairs across the floor.
- Please put tables back to where originally stored.
- Use drop sheet when working on crafts or using glue, etc. Clean up and mess or liquids dropped on the floor.

Thank you.