



**Township of Havelock-Belmont-Methuen
Bid Document**

**Request for Quotation
Snow Plowing Quotations for the 2025-2026 Winter Season**

RFQ # PW-2025-04

Quotation Closing Information

Sealed quotations plainly marked as to contents will be received by the undersigned until:

Date:	Wednesday, October 8, 2025
Time:	11:00 a.m. local time
Location:	Township of Havelock-Belmont-Methuen 1 Ottawa St E. PO Box 10 Havelock, ON K0L 1Z0
Attention:	Peter Lauesen – CRS Manager of Public Works

Late Bids Will Not Be Accepted.

The Township of Havelock-Belmont-Methuen reserves the right to accept or reject all or part of any quotation and also reserves the right to accept other than the lowest quotation and to cancel this Request for Quotations at any time.

1. Scope of Work

The scope of work for the job within the Township of Havelock-Belmont-Methuen is outlined below.

Snow Plowing for the winter season, November 15th, 2025 to April 15th, 2026.

Location/Details of Job
<p>One Mile of Road – Lot 29 Con. 3 & 4, Methuen Twp. (Clare Newham’s Rd.)</p> <p>250 Meters of Sandy Lake Road (From County Road 46 to Fire Route #84)</p> <p>Parking Lot at County Road 46</p> <p>96 Shady Lane – Jack Lake Transfer Station</p>

2. Instructions to Bidders

All quotations are to be submitted on forms available on the Township website (www.hbmtwp.ca) or at the Municipal Office located at 1 Ottawa Street East, Havelock, ON K0L 1Z0.

Sealed quotations plainly marked as to contents will be received by the undersigned until Wednesday, October 8, 2025 at 11:00 a.m. Time to be determined by the digital clock located at the front counter of the Municipal Office – 1 Ottawa St. E, Havelock, ON K0L 1Z0.

Email or Fax bid submissions will **NOT** be accepted.

Lowest or any quotation not necessarily accepted.

For further information please call:
Phone: 705-778-2481
Peter Laesen – CRS
Manager of Public Works

SNOW PLOWING QUOTATION

I, the undersigned, agree to provide snow plowing for approximately one mile of road at Lot 29, Concession 3 and 4 in Methuen Township, also known as Clare Newham’s Road, 250 meters of Sandy Lake Road (From County Road 46 to Fire Route #84), the Parking Lot at Country Road 46, and plowing and sanding for the Jack Lake Transfer Station, 96 Shady Lane, in the Township of Havelock-Belmont-Methuen from November 15th, 2025 to April 15th, 2026.

Bidders Information:

Company Name	
Name of Owner	
Address	
Phone Number	
Email Address	

Subject to the following conditions:

- (a) Quotations to be received by 11:00 a.m., Wednesday, October 8, 2025 at the Municipal Office, 1 Ottawa St. E., Havelock, ON K0L 1Z0.
- (b) The price quoted shall be a lump sum, not including HST.
- (c) Payment for the service provided shall be made April 30th, 2026.
- (d) The contractor shall provide snow plowing when accumulation is 15 cm (6 inches) or more.
- (e) At the Jack Lake Transfer Station, the contractor shall provide snow plowing and sanding prior to 12:00 p.m. on Wednesdays and Sundays.
- (f) The contractor shall provide proof of \$5 million general liability and automobile insurance and name the Municipality as third party insured and verification of Workmen’s Compensation coverage.
- (g) The Township may accept any quotation in whole or in part, whether the price or prices are the lowest or not, and may reject any or all quotations.

I verify that I am in agreement with the above noted conditions.

Signature of Owner

The Township will pay the HST when required. Payment cannot be made unless a HST number is provided.

Business Number

LUMP SUM BID (Excluding HST): \$_____

Signature of Owner