

Project Title:	<b>Havelock WWTP Class EA</b>
Project Number:	T001546A
Task:	Stakeholder Consultation Log
Client:	OCWA
Date created:	2021-10-01
Created by:	Rinita Banerjee
Reviewed by:	
Reviewed on:	

Comment Log					
Organization	Form of Contact (CIMA+)	Date Received	Commenter	Comment	Outcome / Response

**INDIGENOUS COMMUNITIES**

Chiefs of Ontario	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	First Follow-up phone call by CIMA+ on September 29th, 2021. Left a voicemail.				
	Notice of PIC1 emailed on March 10, 2022.				
	Second Follow-up phone call by CIMA+ April 2022. Left a voicemail.				
	Notice of PIC2 mailed on October 14, 2023				
Mohawks of the Bay of Quinte	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	First Follow-up phone call by CIMA+ on September 29th, 2021. Receptionist took a message for R. Donald Maracle. Confirmed that email address on file is correct.				
	Notice of PIC1 emailed on March 10, 2022.				
	Second Follow-up phone call by CIMA+ April 2022. Left a voicemail.				
	Notice of PIC2 mailed on October 14, 2023				
Williams Treaties First Nations	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Curve Lake First Nation	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	First Follow-up phone call by CIMA+ on September 29th, 2021. Left a voicemail.				
	Notice of PIC1 emailed on March 10, 2022.				
				Asked PIC1 Notice to be resent. Resent on April 25th, 2022. Curve Lake First Nation provided a letter to acknowledge receipt of correspondence. Asked to provide a summary statement indicating how the project will address the following areas that are of concern to our First Nation within our Traditional and Treaty Territory: possible environmental impact to our drinking water; endangerment to fish and wild game; impact on Aboriginal heritage and cultural values; and to endangered species; lands; savannas, etc.	CIMA+ to issue summary statement as requested.
	Second Follow-up phone call by CIMA+ April 2022.		Kaitlin Hill, Curve Lake First Nation		
	Notice of PIC2 mailed on October 14, 2023				
	Follow up call on Jan 13, 2023			Left Voicemail	
	Follow up call on Jan 18, 2023			Left Voicemail	
	Follow up email on February 3, 2023				
Mississaugas of Scugog Island First Nation	Notice of Commencement mailed by CIMA+ on September 27th, 2021. Emailed on September 29th, 2021				
	First Follow-up phone call by CIMA+ on September 29th, 2021			Kaitlin Hill asked to leave a message with Kathy Richards. Kathy was busy when I called and said she will call back this week.	
	Notice of PIC1 emailed on March 10, 2022.				
	Second Follow-up phone call by CIMA+ April 2022.			Left Voicemail	

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	Notice of PIC2 mailed on October 14, 2023				
Kawartha Nishnawbe First Nations	Notice of Commencement mailed by CIMA+ on September 27th, 2021. Emailed on September 29th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Follow-up phone call by CIMA+ April 2022.			Left Voicemail	
	Notice of PIC2 mailed on October 14, 2023				

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Alderville First Nation	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	First Follow-up phone call by CIMA+ on September 29th, 2021				David Mowat confirmed receipt
	Notice of PIC1 emailed on March 10, 2022.				
	Follow-up phone call by CIMA+ April 2022.				David confirmed that he has received the PIC1 Notice.
Hiawatha First Nation	Notice of PIC2 mailed on October 14, 2023				
	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	First Follow-up phone call by CIMA+ on September 29th, 2021				Left Voicemail
	Notice of PIC1 emailed on March 10, 2022.				
	Follow-up phone call by CIMA+ April 2022.				Left Voicemail
	Notice of PIC2 mailed on October 14, 2023				

FEDERAL AGENCIES					
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Indigenous Services Canada	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Department of Indigenous and Northern Affairs	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
Federal Economic Development Agency for Southern Ontario	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Environment and Climate Change Canada	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Fisheries and Oceans Canada	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Health Canada	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Trent-Severn Waterway National Historic Site	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Environment and Climate Change Canada	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				

PROVINCIAL AGENCIES					
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Ministry of Environment, Conservation and Parks	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
		24-Sep-21	Provided a letter including a list of indigenous communities that need to be consulted for this Class EA study.	Contacts added for Mississaugas of Scugog Island First Nation and Kawartha Nishnawbe.	Notice of study commencement emailed to the additional contacts on Sept 29, 2021.

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	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Ministry of Municipal Affairs and Housing	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC2 mailed on October 14, 2023				
Ministry of Natural Resources and Forestry	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Ministry of Heritage, Sport, Tourism and Culture Industries	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
		09-Sep-21		Provided a letter regarding project requirements related to potential impacts on cultural heritage resources. Asked to direct questions to Laura Hatcher.	Laura Hatcher Added to contact list.
	Notice of PIC1 emailed on March 10, 2022.				
		08-Apr-22		Laura Hatcher noted that the team will undertake archaeological and cultural heritage assessments for this EA. Asked to provide status of those studies and a Project Information Form Number (PIF#) for the archaeological assessment.	CIMA+ responded that a Phase 1 archaeological assessment and cultural heritage assessment have been completed. They were submitted to the ministry for review and acceptance using PIF number: P390-0356-2021.
	Notice of PIC2 mailed on October 14, 2023				
Ministry of Transportation	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Infrastructure Ontario	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Ministry of Agriculture, Food and Rural Affairs	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Ministry of the Attorney General	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Ministry of Economic Development , Employment and Infrastructure	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Ministry of Energy, Northern Development and Mines	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Ontario Nature	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				

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Ministry of Citizenship and Multiculturalism		02-Dec-22		<p>Noted that the responsibility for administration of the Ontario Heritage Act and matters related to cultural heritage has been transferred from the Ministry of Tourism, Culture and Sport (MTCS) to the Ministry of Citizenship and Multiculturalism (MCM). Individual staff roles and contact information remain unchanged.</p> <p>Asked to update contact list to include Dan Minkin and Karla Barboza and ask that future correspondence be electronically only.</p> <p>Confirmed that the Stage 1 archaeological assessment (under PIF P390-0356-2021 ) has been entered into the Ontario Public Register of Archaeological Reports and requested a status update on the cultural heritage assessment.</p>	CIMA+ provided the final cultural heritage assessment and confirmed that the contact list had been updated.

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**CONSERVATION AUTHORITIES**

Crowe Valley Conservation Authority	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
		17-Aug-21		Asked to clarify the location of the proposed expansion of the waste water treatment plant to ensure that the new development is outside of CVCA's watershed.	CIMA+ responded that the proposed location for the expanded Havelock WWTP would likely be on the same site as the existing treatment plant as there is available land at that location.
		19-Aug-21		Responded that if the new WWTP is going to be in the same site as the existing WWTP (719 Old Norwood Road) it is outside of the CVCA watershed and outside of a vulnerable area where Clean Water Act Policies would apply therefore, the CVCA would not have comments unless requested by the municipality. They would look at the footprint of the proposed development as the discharge from the WWTP would be covered under its operating permits	
	Notice of PIC1 emailed on March 10, 2022. Notice of PIC2 mailed on October 14, 2023				

**LOCAL AGENCY**

Peterborough County	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Land Registry Office	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Member of Parliament for Peterborough-Kawartha	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Peterborough Social Services	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Peterborough Public Health	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
		17-Aug-21		Janet Dawson asked to be added to the contact list.	Janet Dawson added to contact list.
	Notice of PIC1 emailed on March 10, 2022. Notice of PIC2 mailed on October 14, 2023				

**LOCAL MUNICIPAL REPRESENTATIVES**


**UTILITY PROVIDERS**

Bell Canada	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
Enbridge Gas Distribution Inc.	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				

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	Notice of PIC2 mailed on October 14, 2023				
Hydro One Networks	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Email to OCWA	28-Mar-22		the subject area. Advised that this is only a preliminary assessment based on current information. If plans for the undertaking change or the study area expands beyond that shown, please contact Hydro One to assess impacts of existing or future planned electricity infrastructure. Aske to send future communications to Secondarylanduse@hydroone.com.	Secondarylanduse@hydroone.com added to contact list.
	Notice of PIC2 mailed on October 14, 2023				
Rogers Cable	Notice of Commencement mailed by CIMA+ on August 12th, 2021. Emailed on August 13th, 2021				
	Notice of PIC1 emailed on March 10, 2022.				
	Notice of PIC2 mailed on October 14, 2023				
<b>LOCAL BUSINESSES</b>					
Brendan Burke, Peterborough Examiner	Email to OCWA	01-Mar-22		Asked to clarify the connection Plato Creek has to the Havelock wastewater treatment plant project. Asked if it the body of water into which the treated wastewater flows.	CIMA+ responded that he is correct in that Plato Creek is the receiving water for the treated effluent from the wastewater treatment plant.
<b>RESIDENTS</b>					
Terry Rees	Email to OCWA	01-Mar-22		Asked to provide some comment about the ongoing (or enhanced) capacity of a new plant to handle septage, and also some details about how you plan to make septage handling accessible to haulers ( extended hours etc.). Asked to be added to the distribution list.	CIMA+ responded that the next project phase would look at alternative design concepts to implement the preferred solution. As part of the evaluation of alternative design concepts, a review of septage handling will be conducted. Information regarding the alternative design concepts and preliminary preferred design concept will be presented at a second Public Information Centre. Individual added to contact list.
Jeff Menzies	Email to the Township	23-Mar-22		Expressed concern regarding the planning numbers used in the Class EA since he could not find reports that justify the need for expansion. Suggested that Its more efficient to repair leaks in the piping rather than expand the tretment plant. He is concerned that HBM has not talked to any stakeholders that own development land in the current settlement area. Asked to provide contact info for whom to request this information from.	CIMA+ responded that the Township had previously retained a consultant, Engage Engineering, to complete a functional servicing study to identify servicing requirements for development areas in Havelock. The study was presented to Council on January 7, 2019, and is currently also posted on the Township's website for public viewing. Also informed that the Township is being proactive in identifying and resolving leaks on an ongoing basis. Stakeholders are being consulted as part of the Class EA process.
	Comments received by Township staff	03-Nov-22		Why is there an increase in expansion costs from the original estimates (presented during PIC #1)?	The Class EA process involves evaluating different alternatives and design concepts. Cost estimates are developed as the alternative solutions are refined. It should be noted that cost estimates during the planning stages are high level and have an accuracy of +100%/-50%. More accurate cost estimates will be developed when the design is completed.
	Comments received by Township staff			Is the cost presented in the PIC amortized over 25 – 30 years?	The lifecycle cost values presented during the PIC are based on a 20-year planning horizon. There will be initial capital costs associated with the expansion and annual operation and maintenance costs.